



Board Member Job Description

Adopted by OFB Board of Directors 10.5.2022

Who We Are:

[Oregon Food Bank](#) (OFB) believes that no one should be hungry. Our mission is to eliminate hunger and its root causes. We believe that food and health are basic human rights for all. We know that hunger is not just an individual experience; it is also a community-wide symptom of systemic barriers to employment, education, housing and health care such as systemic racism, sexism, and cissexism. That's why we work systemically to achieve our mission to end hunger: we foster community connections to help people access nutritious food, and we build community power and strengthen networks of support and the safety net to eliminate the root causes of hunger for good.

We build community power to dismantle systems and policies that drive hunger and poverty.

We believe strongly in the power of lived experience — and we actively seek individuals who have experienced hunger and its root causes to join our board. Our organization is stronger because of the leadership of people who have faced food insecurity in their own lives and/or hail from historically under-represented communities. Learn more about our commitment at oregonfoodbank.org/equity.

Who You Are:

You care deeply about community, about people experiencing hunger and hold them in the center of all that you do. You are committed to apply [equity](#) as a process and an outcome of your work to disrupt systemic social patterns that promote hunger such as racism, sexism, and cissexism. You have a strong affinity with [OFB's 10 Year Vision](#) and are profoundly excited to achieve this vision for and with our community.

Expectations of Board Members

- Determine and uphold the mission and purposes of the organization.
- Select the CEO and evaluate their performance.
- Provide fiduciary oversight and strong financial management.
- Serve as an ambassador for Oregon Food Bank within the community to educate on the issues of hunger and its root causes and raise awareness of the organization's mission and programs.
- Hold OFB to a high standard of performance and integrity. Assist in evaluating your own participation, the board, the CEO, and the entire OFB organization.
- Utilize the board equity lens in board decision-making processes.
- Participate actively in board discussions as the board embraces dissent and diversity until a decision is reached. Support board decisions by speaking publicly of the decision as 'one voice' of the Board.
- Understand Board member role and responsibilities and be sufficiently knowledgeable about OFB and its operation to make informed decisions and serve as an effective advocate.
- Engage in fundraising and resource development as appropriate, such as attending the annual Board-led fundraising event and joining staff on donor visits.

- Participate actively in board and committee meetings.
- Disclose potential or actual conflicts before and during board meetings. Sign an annual conflict-of-interest form and update it during the year if necessary.
- Observe all OFB board bylaws and policies.
- Serve on at least one committee and serve as an officer if called upon.
- Make an annual monetary gift that is personally significant and serves as a model to the community.

Support Offered to Board Members

- As a volunteer member of Oregon Food Bank's community, you can expect to be treated with respect for your contributions and skills and you can expect the board and organization to be understanding about competing commitments for your time, energy and support.
- Oregon Food Bank reimburses board members for travel and mileage expenses related to attending board meetings and board events, upon request
- Oregon Food Bank will provide Board Members with the technology (such as a tablet or chrome-book) necessary to access board member materials and attend remote board meetings if requested.
- Board Members can also access a flat-rate barrier mitigation payment to reduce the financial burden that board participation may cause (such as childcare or loss of income or time dedicated to other priorities).
- New board members will attend an orientation and be paired with a seasoned board member for mentorship and support.

Commitment

I have read and understand the Board Member Job Description and I commit to fulfilling the responsibilities and expectations of board service at Oregon Food Bank to the best of my abilities.

Signed _____ Date _____